

International Data Team Leader

Line Manager

International and Environmental Compliance Manager

Overall Purpose

The International Data Team Leader will be responsible for the coordination of an effective data team within International Compliance, responsible for delivering data management services to clients. This is a hands on leadership role, the successful candidate will manage a team of International Data Consultants, ensuring that international environmental compliance data is accurately submitted for all accounts. This role is ideally suited to someone looking to develop or expand their leadership skills. A customer focused outlook is essential with the aim of refining and growing the services. The successful candidate will be responsible for working with the International Compliance team to develop the necessary processes to consistently achieve high levels of service.

Working within a newly developed team, this will be an exciting opportunity for the International Data Team Leader to influence the department and the service, contributing towards a rapidly growing Valpak service.

Key accountabilities

Responsibility	Objectives
Demonstrate strong management skills	<ul style="list-style-type: none">• Train, motivate and manage a team of data consultants to deliver existing clients and grow the service• Confidently lead the International Data Team, ensuring all accounts are processed to a high standard• Encourage and support International Data Consultants in developing their knowledge and to consistently improve and innovate the service• Build a strong relationship with the International Compliance Team, ensuring that all processes are effective• Ensure that there is appropriate resource to deliver agreed level of service• Identify areas of development for team members and set objectives to ensure personnel continue to develop and progress
Lead the team to ensure all international submissions are made accurately and on time	<ul style="list-style-type: none">• Ensure all International Data Consultants are working alongside the appropriate account managers to accurately collate the required data and submit on time• Develop and maintain a strong knowledge of data requirements and scoping in relevant countries• Proactively check data for all accounts, to ensure all

International Data Team Leader

	submissions are as accurate as possible and consistently improved
Contributing to the growth of the data service	<ul style="list-style-type: none">• Assist the department manager in pricing for new data business• Identify new opportunities for data revenue• Be proactive in identifying new areas for development of the service and drive change as required
Continuous improvement	<ul style="list-style-type: none">• Management of data for allocated accounts• Assist in identification of automation and systems improvements to refine the data manipulation and submission processes for each country/regulation• Consistently check and improve on the accuracy of international data• Work with internal departments to improve processes and create efficiencies• Challenge current business operations to ensure all processes and systems are adding value and to ultimately reduce the resources required to perform an activity and grow the customer base

Experience, Skills

- Strong leadership, motivational, interpersonal and negotiation skills
- Positive, proactive, enthusiastic and approachable
- Advanced IT skills, particularly Microsoft Excel
- Proactive approach to business process improvement
- Excellent planning, scheduling and organization skills
- Solution orientated problem solving ability
- A knowledge of analysing and manipulating large volumes of data is desirable

Qualifications

- Educated to Degree Level

Contact Us

For more information please call 03450 682 572 or email careers@valpak.co.uk